Board of Directors **MEETING MINUTES**

Regular Meeting – September 18, 2023 Via Zoom

Call to Order 4:06 PM:

Present: <u>President</u>: Collis Adams (CA); <u>Vice President</u>: Deidra Benjamin (DB); <u>Secretary</u>: Noah Buckner (NB); <u>Treasurer</u>: Luke Powell (LP); <u>Communications Chair</u>: Elizabeth Olliver (EO);

<u>Education Chair</u>: Randall Shuey (RS); <u>Administrative Assistant</u>: Brian Matott (BM) **Absent**: <u>Membership Chair</u>: Sarah Large (SL) <u>Legislative Chair</u>: Kimberly Peace (KP)

Approval of Minutes:

RS made the motion to approve the minutes as presented. EO seconded. The motion passed unanimous

<u>Financial Report – Treasurer:</u>

LP reported that NHANRS is still in overall good shape financially. We have received 91% of our projected receivables for membership dues for 2023. As noted in a previous BOD meeting, NHANRS is over budget for lobbying expense, and LP stated that this amount is increasing each month, continuing to the end of the year. LP suggested paying the Constant Contact subscription early as there is a substantial savings for doing so. LP noted that we are showing a loss for the Stream Workshop but there is still the NH-DES invoice outstanding.

Committee Reports:

Membership:

DB reported for SL that there was no membership activity for the past month. BM has sent the Yearly Membership Analysis and it is under review.

Communications:

EO reported that she will be sending out the Tracking Workshop announcement in the near future. BM suggested that, other than removing lapsed members, any other updates to the Member Directory start as we build the 2024 membership.

Legislative:

CA referenced an email from KP on proposed rules. Written comments are required by September 27th and there is a public hearing on September 20th. KP has offered to attend the hearing on behalf of NHANRS.

Education:

RS noted that the Fall Quarterly Meeting is this Wednesday, September 20th, and BM reported that there are 34 registrants. RS stated that the Tracking Workshop in February will have 10 spots available. The workshop will be open to only NHANRS members until November 1st. After that date, it will be open to the public, and in the past, this type of event has garnered participants from across the country.

Administrative Assistant Report:

BM stated that there is nothing to discuss this month.

Old Business:

New Business:

2024 Board of Directors

Both LP and RS have expressed interest in leaving the respective roles. LP has been in contact with Spencer Tate in regards to taking over as Treasurer. RS contacted Chris Danforth about taking the role of Education Committee Chair, but has not received a response.

Strategic Plan

2024 Annual Conference

CA stated that Jason Reimers has agreed to provide the Ethics presentation. **DB noted that an email is to go out to the membership to solicit sponsors**. DB inquired as to the efficacy of finding sponsors; this topic will be researched further. DB will work with our perennial vendor, Gibson's. CA brought forth the discussion on the Student Poster Session. It was noted that the timing of the Annual Conference was not conducive to the Poster Session and RS suggested a separate event in April, possibly on Earth Day, would be more amenable. CA noted the proposed agenda items:

Ethics NEPA Process Carbon Sequestration

For the Good of the Association:

Adjournment:

LP made the motion to adjourn. RS seconded. The meeting was adjourned at 4:43 PM

Minutes submitted by: Brian Matott